Form 13614-C (Rev. 10-2011)

Department of the Treasury – Internal Revenue Service
Intake/Interview & Quality Review Sheet

OMB # 1545-1964

Section A. You should complete Pages 1-3

Thank you for allowing us to prepare your tax return. You are responsible for the information on your return so please provide complete and accurate information to the certified tax preparer. If you have any questions please ask your preparer.

ask your preparer.									
You will need your:									
 Tax information such as For 	ms W-2, 10	99, 10	98.						
 Social security cards or ITIN 									
Proof of Identity (such as a v	alid drivers	license	or other gov	ernment issu	ed picture ID).			
Part I. Your Personal Inform	nation								
1. Your First Name		M. I.	Last Name				Are y	ou a U.S.	Citizen?
Hilda M Moore ⊠ Yes □ No									
2. Spouse's First Name M. I. Last Name Is spouse a U.S. Citized Yes \(\subseteq \text{No} \)							6. Citizen?		
Mailing Address 2621 Tudor Ave.		Apt#	City Sta Livingston NJ				e Zip Code 07039		
4. Contact Information									
Phone: 352-111-1111	Cell Phor	ne:		E-mail:					
5. Your Date of Birth	6. Your J	ob Title	9	Are you:	7. Lega	ally Bli	nd	Yes	s X No
12/29/1960	Nurse			8. Totally	and Permar	ently	Disabl	ed 🗌 Yes	s X No
9. Spouse's Date of Birth	10. Spous	e's Job	Title	Is Spouse:				Yes	s No
				12. Totally	and Perman	ently	Disabl	ed 🗌 Yes	s 🗌 No
13. Can anyone claim you or yo	our spouse o	on thei	tax return?	Yes X	No 🗌 Unsu	ıre			
Part II. Marital Status and	d Househ	old Ir	formation						
1. As of December 31, 2011, v	vere you?								
Single	·								
Married: Did you live wit	th vour spou	ıse dur	ing any part o	of the last six	months of 20	011?	□Ye	s 🗆 No	
☐ Divorced or Legally Sep									
Widowed: Year of spous			ar accrec or s	oparate man	iteriariee agr	CCITICI			
				447.11.11					
 List names below of everyor lived outside of your home the list on page 3. 									
Name (first, last)	Date of	Birth F	Relationship to yo	u Number	US Citizen o	r I	Marital	Full-	Received
Do not enter your name or	(mm/dd		(e.g. daughter,	of months	resident of th		Status	time	less than
spouse's name below.			son, mother, sister, none)	lived in your home	US, Canada Mexico in 20		as of 2/31/11	student in 2011	\$3700 income
				in 2011	(yes/no)		(S/M)	(yes/no)	in 2011
(a)	(b)		(c)	(d)	(e)		(f)	(g)	(yes/no) (h)
Ronald Moore	05-15	-88	Son	12	Yes		S	Yes	Yes
Edna Moore	09-28	-93	Daughter	12	Yes		S	Yes	Yes
Deloris Moore	05-21	-95	Daughter	12	Yes		S	Yes	Yes
								<u> </u>	
 Volunteers assisting wi 			ur return ar highest et			ıgh q	uality	service	and
To report unethical behave									05.
To check the s	-				-	?" on	www	.irs.gov	
	or	call 1	-800-829-19	54 for assis	stance.				

Catalog Number 52121E

Form **13614-C** (Rev. 10-2011)

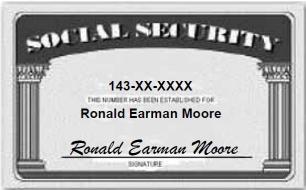
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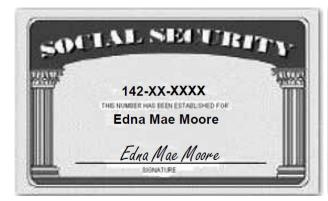
Sect	Section A. Please complete – check Yes, No or Unsure to all questions below. Please ask if you need help.						
Par	t III.	Incom	e – In 2011, did you (or your spouse) receive:				
Yes	No	Unsure					
×		_ 1	. Wages or Salary? (Form W-2)				
	×	=	. Tip Income?				
	×		. Scholarships? (Forms W-2, 1098-T)				
×		4	. Interest/Dividends from: checking/savings accounts, bonds, CDs, brokerage? (Forms 1099-INT,				
			1099-DIV)				
Ц	X		. Refund of state/local income taxes? (Form 1099-G)				
Ц	X	_	. Alimony Income?				
	X		. Self-Employment payments (such as cash received for services, small business)? (Form 1099-MISC)				
Ш	X	□ 8	. Income (or loss) from the sale of Stocks, Bonds or Real Estate (including your home)?				
			(Forms 1099-S, 1099-B)				
	×	_	Disability Income (such as payments from insurance or workers compensation)? (Forms 1099-R, W-2)				
×	\vdash	=	Distributions from Pensions, Annuities, and/or IRA? (Form 1099-R)				
×			. Unemployment Compensation? (Form 1099-G)				
H	X	=	. Social Security or Railroad Retirement Benefits? (Forms SSA-1099, RRB-1099)				
	×		. Income (or loss) from Rental Property?				
×	Ш	14	Other Income: (gambling, lottery, prizes, awards, jury duty, etc.) Specify: Gambling \$1,500				
_			(Forms W-2 G, 1099-MISC)				
			nses – In 2011 Did you (or your spouse) pay:				
Yes		<u>Unsure</u>					
Ц	X	_	Alimony: If yes, do you have the recipient's SSN? Yes No				
×	Ц		. Contributions to a retirement account? ☐ IRA ☐ Roth IRA ☒ 401K ☐ Other				
×	Ш	3.	Educational expenses paid for yourself, spouse or dependents, such as tuitions, books, fees, etc.?				
			(Form 1098-T)				
\vdash	X		. Unreimbursed employee business expenses (such as teacher supplies, uniforms or mileage)?				
\mathbb{H}	X	=	Medical expenses (including health insurance premiums)?				
H	X		. Home mortgage interest? (Form 1098)				
H	X	_	. Real estate taxes for your home or personal property taxes for your vehicle? (Form 1098) . Charitable contributions?				
H	×		. Challable contributions? . Child/dependent care expenses, such as day-care?				
<u></u>							
			vents – In 2011 Did you (or your spouse):				
Yes		<u>Unsure</u>					
Ш	X		Have a Health Savings Account? (Forms 5498-SA, 1099-A, W-2 with code W in Box 12)				
Ц	X		Have debt from a mortgage or credit card canceled/forgiven by a commercial lender? (Form 1099-C)				
	X		Buy, sell or have a foreclosure of your home? (Form 1099-A)				
\sqcup	×		Have Earned Income Credit (EIC) disallowed in a prior year? If yes, for which tax year?				
\sqcup	×	=	Purchase and install energy efficient home items (such as windows, furnace, insulation, etc.)?				
	×		Live in an area that was affected by a natural disaster? If yes, where?				
	X	_	Receive the First Time Homebuyers Credit in 2008?				
×			Pay any student loan interest? (Form 1098-E)				
	×	<u></u> 9.	Make estimated tax payments or apply last year's refund to your 2011 tax? If so how much?				
		_ 40	Attend calcal as a full time attident? (Farm 1000 T)				
\vdash	X	_	. Attend school as a full time student? (Form 1098-T)				
	×		. Adopt a child?				
<u> </u>	X		File a 2010 federal tax return containing a "capital loss carryover" on Form 1040 Schedule D?				
			<u>ction Campaign Fund:</u> (If you check a box, your tax or refund will not change.) ɹ, or your spouse if filing jointly, want \$3 to go to this fund ☐ You ☐ Spouse				
		Number					
	3		2				

Additional Information and Questions related to the preparation of y	our return
Many free tax preparation sites operate by receiving grant money. The data from the follow be used by this site to apply for these grants. Your answers will be used only for statistical	
Other than English what language is spoken in the home? None	
Are you or a member of your household considered disabled? Yes No	
If you are due a refund or have a balance due:	
 Ask your preparer about Direct Deposit. It is the fastest, easiest way to receive your tax refunmeans a fast refund. Taxpayers who combine e-file and Direct Deposit can get their refunds in 	
 Ask your preparer about purchasing Series I U.S. Savings Bonds with part or all of your tax re are a safe and secure way to invest in the future. Purchase I Bonds for yourself or others in meann interest for up to 30 years. 	
If you are due a refund, would you like a direct deposit?	☐ Yes ☒ No
If you are due a refund, would you like information on how to purchase U.S. Savings Bonds?	Yes X No
If you are due a refund, would you like information on how to split your refund between accounts	? Yes 🗵 No
If you have a balance due, would you like to make a payment directly from your bank account?	Yes X No
STOP HERE! Thank you for completing this form. Please give this form to the certified volunteer preparer for use in preparing you	
Your Civil Rights are Protected: It is the Internal Revenue Service's mission to provide America's taxpaye by helping them understand and meet their tax responsibilities and by applying the tax law with integrity and Under no circumstances will the Internal Revenue Service tolerate discrimination by its employees, grantee subcontractors. NO ONE shall be excluded from participating in, be denied the benefits of, or be subject to because of race, color, sex, national origin, disability, reprisal, or age in programs or activities funded by the Treasury – Internal Revenue Service. Any person who believes that he/she has been discriminated against color, sex, national origin, disability, reprisal or age in programs or activities receiving financial assistance (Clinics, Tax Counseling for the Elderly) from the Department of Treasury IRS, may submit a written compla Headquarters;Office of Equity, Diversity & Inclusion; Internal Revenue Service; Attn: Director, Civil Rights Directo	d fairness to all. s, contractors, and/or discrimination e Department of on the basis of race, e.g. Low-Income Tax int to: National
Paperwork Reduction Act Notice	
The Paperwork Reduction Act requires that the IRS display an OMB control number on all public informatio Control Number for this study is 1545-1964. Also, if you have any comments regarding the time estimates a study or suggestion on making this process simpler, please write to the Internal Revenue Service, Tax Proceed Committee, SE:W:CAR:MP:T:T:SP, 1111 Constitution Ave. NW, Washington, DC 20224.	associated with this
Catalog Number 52121E Form 13	614-C (Rev. 10-2011)

Section C. For Certified Quality Section B. For Certified Volunteer Preparer Completion **Reviewer Completion** Confirm each item after reviewing Remember: You are the link between the taxpayer's information and a the tax return and verifying that it correct tax return. Verify the taxpayer's information on pages 1, 2 & 3 is complete. All questions must be discussed with the taxpayer and all reflects correct tax law application "Unsure" responses should be changed to "Yes" or "No". to the information provided by the taxpayer. Must be completed by Certified Volunteer only if persons are listed in Part II Question 2 1. Sections A & B of this form are complete. Check if persons are listed in Part II Question 2 2. Taxpayer's identity, address Yes No 1. Can anyone else claim any of the persons listed in and phone numbers were verified. Part II, Question 2, as a dependent on their return? If yes, which ones: 3. Names, SSNs, ITINs or EINs, and dates of birth of taxpayer, spouse and dependents match the supporting documents. Yes No 2. Were any of the persons listed in Part II, Question 2, Filing Status is correctly determined. totally and permanently disabled? If yes, which ones: Personal and Dependency **Exemptions** are entered correctly on the return. All information shown on source documents and noted in Section A. Yes No 3. Did any of the persons listed in Part II, Question 2 Part III is included on the tax return. provide more than 50% of their own support? If yes, which ones: 7. Any Adjustments to Income are correctly reported. 8. Standard, Additional or Itemized Deductions are correct. Yes No 4. Did the taxpayer provide more than half the support for any of the persons in Part II, Question 2? If yes, 9. All credits are correctly reported. N/A which ones: 10. Withholding shown on Forms W-2, 1099 and Estimated Tax Payments are correctly reported. All tax law issues above have Yes No 5. Did the taxpayer pay over half the cost of mainbeen addressed and necessary taining a home for any of the persons in Part II, changes have been made. Question 2? If yes, which ones: If direct deposit or debit was elected, checking/saving account and routing information match the supporting documents. Reminders Use Publication 4012, Volunteer Resource Guide and Publication 17, Correct SIDN and FFIN are Your Federal Income Tax in making tax law determinations. shown on the return. **Additional Tax Preparer Notes:** Form 13614-C (Rev. 10-2011) Catalog Number 52121E









Interview Notes - Moore

- 1. Hilda's husband, Sam, died on April 3rd 2009. He was a federal employee at the time of his death, and Hilda was able to start drawing his joint/survivor annuity in January, 2010. (The NJ three year rule was not used on her 2010 NJ return.)
- 2. Hilda paid all household expenses and all support for her three children. No other person can claim any of the children as a dependent on their return.
- 3. Hilda was unemployed for a few months last year.
- 4. She is repaying a student loan and received a statement from the lending institution showing that she had paid \$385.67 in interest last year.
- 5. Hilda received \$450 in federal and NJ tax-exempt interest from York Municipal Bonds. (Note: "York" is the name of the company, not the name of a place.)
- 6. Hilda had gambling losses of \$2,000.
- 7. Ronald is a full-time student at the University of Columbus. He started his third year last August. Ronald's grandmother made the payments for his tuition and fees directly to the university. (To be safe, you confirm that the amounts on the 1098-T from the University agree with the payments actually made: \$16,900 in actual payments offset by \$10,000 scholarship.)
- 8. Hilda wants to handle the Gubernatorial Election Campaign Fund the same way as the Presidential Election Campaign Fund.
- 9. Hilda did not itemize deductions last year.
- 10. Ronald is no longer covered by Hilda's Health Insurance policy and neither Hilda nor anyone else can afford to purchase separate insurance for him.
- 11. Hilda was a tenant in Livingston (Essex County) all year. Her rent was \$800 per month.
- 12. Hilda did not make any out of state purchases on which she would owe Use Tax.
- 13. Hilda would like any NJ refund or amount due to be handled the same way as for her federal return.

•	nployee's social security number 41-XX-XXXX	OMB No. 1545		uccurate, Use	≁file	Visit the	e IRS website at rs.gov/efile
Employer identification number (EIN)		·	1 Wages, tips	, other compensation	2 Fede	ral income	tax withheld
10-5XXXXXX	\$35,965.	04	\$3,98	\$3,981.65			
Employer's name, address, and ZIP co	de		Social sec	urity wages	4 Socia	l security t	ax withheld
HAWTHORN GENERAL HOS	SPITAL		\$37,622.	04	\$1,58	30.13	
1525 Vaughn Rd.	5 Medicare v	wages and tips	6 Medi	6 Medicare tax withheld			
Gainesville, FL 32603			\$37,622.	04	\$542	.52	
		Ī	7 Social sec	urity tips	8 Alloc	ated tips	
d Control number			9		10 Depe	ndent care	benefits
e Employee's first name and initial La	ast name	Suff.	11 Nonqualifi	ed plans		instruction	s for box 12
HILDA MAE MOORE					å D	\$1,65	7.00
2621 Tudor Avenue		Ī	13 Statutory employee	Retirement Third-part plan sick pay	^y 12b		
_ivingston, NJ 07039				\times	d d		
		[14 Other		12c		
			UI 125	.80	d		
			DI 148	.00	12d		
			FLI 17	.76	8		
F Employee's address and ZIP code							
5 State Employer's state ID number	16 State wages, tips, etc.	17 State incom	e tax 18 Lo	cal wages, tips, etc.	19 Local inc	ome tax	20 Locality nam
NJ 59-882456	\$35,965.04	\$725.00					
W-2 Wage and Ta	x	2011		Department	of the Treasur	y-Internal	l Revenue Servio
opy B—To Be Filed With Employe							
his information is being furnished to							

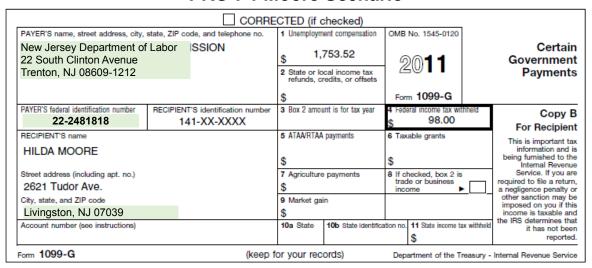
	☐ corre	ECTE	ED (if checked)		_	
PAYER'S name, street address, city,	state, ZIP code, and telephone no.	Pay	yer's RTN (optional)	OMB No. 1545-0112]	
A.BEAN BANK & TRUST						
704 NE State St.			Interest income	2011	Into	rest Income
Gainesville, FL 32602		\$	289.35	<u> </u>	inte	rest income
		2	Early withdrawal penalty			
		\$		Form 1099-INT		
PAYER'S federal identification number	RECIPIENT'S identification number	3	Interest on U.S. Savings Bor	nds and Treas. obligati	ons	Copy B
10-6XXXXXX	141-XX-XXXX	\$				For Recipient
RECIPIENT'S name		4	Federal income tax withheld	5 Investment expenses	8	This is important tax
HILDA MOORE		1				information and is being furnished to the Internal
		\$		\$		Revenue Service. If you are
Street address (including apt. no.)		6	Foreign tax paid	7 Foreign country or U.S.	possession	required to file a return, a negligence penalty or other
2621 Tudor Ave		\$				sanction may be imposed on you if this income is
City, state, and ZIP code		8	Tax-exempt interest	9 Specified private activity be	ond Interest	taxable and the IRS
Livingston, NJ 07039		\$		\$		determines that it has not been reported.
Account number (see instructions)		10	Tax-exempt bond CUSIP no	o. (see instructions)		- Don Constitution
om 1099-INT	(keep t	for v	our records)	Department of the T	reasury -	Internal Revenue Service
	(1.00)	,				The second second

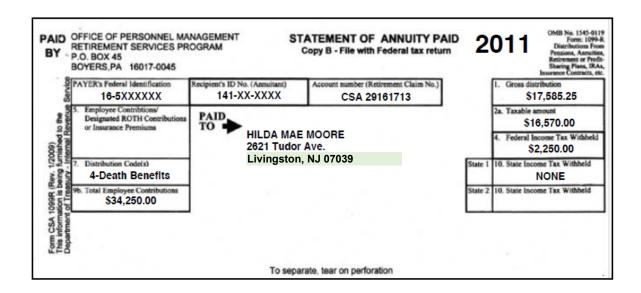
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	CORRECTED (if checked	d)	_
PAYER'S name, address, ZIP code, federal identification	1 Gross winnings \$ 1 500 00	2 Federal income tax withheld	OMB No. 1545-0238
number, and telephone number	1,000.00	ų.	2011
HESSER CASINO	3 Type of wager	4 Date won	
233 Catawba Highway	SLOTS	06/25/2011	Form W-2G
Reno, NV 89510	5 Transaction	6 Race	Certain Gambling
Payer ID 10-7XXXXXXX 775-555-XXXX	7 Winnings from identical wagers	8 Cashier	Winnings
WINNER'S name, address (including apt. no.), and ZIP code	9 Winner's taxpayer identification no.	10 Window	This information is
HILDA M. MOORE	141-XX-XXXX		being furnished to
2621 Tudor Ave.	11 First I.D.	12 Second I.D.	the Internal
Livingston, NJ 07039			Revenue Service.
,	13 State/Payer's state identification no.	14 State income tax withheld \$	Copy B Report this income on your
Under penalties of perjury, I declare that, to the best of my knowledge and bel correctly identify me as the recipient of this payment and any payments from identify the correct of the c			federal tax return. If this form shows federal income tax withheld in box 2, attach
Signature ▶ Filda M. Moore	Di	ate ▶06/25/2011	this copy to your return.
Form W-2G		Department of the T	reasury - Internal Revenue Service

		☐ CORRE	EC	TED				
FILER'S name, street address, city, state, ZIP code, and telephone number UNIVERSITY OF COLUMBUS 677 D. Jones University Drive Columbus, OH 43216			\$	Payments received for qualified tuition and related expenses 16,900.00 Amounts billed for qualified tuition and	0	мв No. 1545-1574 20 11	Tuition Statement	
			\$	related expenses		Form 1098-T		
FILER'S federal identification no. STUDENT'S social security number 10-8XXXXXX 143-XX-XXXX			If this box is checked, your educational institution has changed its reporting method for 2011				Copy B For Student	
STUDENT'S name			4	Adjustments made for a prior year	5 Scholarships or grants			To otadom
RONALD MOORE			\$,	\$	10,000.00)	This is important
Street address (including apt. no.) 2621 Tudor Ave.		6	Adjustments to scholarships or grants for a prior year	7	Checked if the amo in box 1 or 2 includ amounts for an		tax information and is being furnished to the	
City, state, and ZIP code Livingston, NJ 07039		\$			academic period beginning January - March 2012 ▶		Internal Revenue Service.	
Service Provider/Acct. No. (see instr.) 8 Checked if at least		9	Checked if a graduate student	10	Ins. contract reimb.	/refund		
Form 1098-T		half-time student (keep for your records)		graduate student	9	Department of the Tre	easury -	Internal Revenue Service

Intermediate - Moore





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